INSTALLATION INSTRUCTIONS

In order to verify the signature applied to the .pdf documents issued within the Virtual Private Space you should take the following steps:

- 1. Install the MPF authority certificate
- 2. Install Adobe Reader
- 3. Configure Adobe Reader.
- 1. Install the MFP authority certificate

Download the MFP authority certificate from this link:

https://static.anaf.ro/static/10/Anaf/depunere_declaratii/autoritate.zip

- Unzip the file
- Double click "autoritate.cer" file

Certificate ?X
General Details Certification Path
Certificate Information
This certificate is intended for the following purpose(s):
All issuance policies All application policies
Issued to: MFP Autoritate Certifier
Issued by: MFP Autoritate Certifier
Valid from 22.03.2007 to 23.03.2037
Install Certificate Issuer Statement
OK

- Click "Install Certificate"

- Click "Next"



tificate Import Wizard	
Certificate Store	
Certificate stores are system areas where certificates are kept.	
Windows can automatically select a certificate store, or you can specify a location fo	r
Automatically select the certificate store based on the type of certificate	
C Place all certificates in the following store	
Certificate store;	
Browse	
< Back Next > Car	ncel
	icol



- Click "Finish"



The authority certificate will be installed in browser

ntermediate Certification Au	uthorities Trusted Root C	ertification Aut	noricies Trusted Publ	<u> </u>
Issued To	Issued By	Expiratio	Friendly Name	
Elevent Carl Content C	LuxTrust Global Root	17.03.2021	LuxTrust Global	
🔛 Macao Post eSignTr	Macao Post eSignTrus	30.01.2013	Macao Post eSig	
🔛 Macao Post eSignTr	Macao Post eSignTrus	06.01.2020	Macao Post eSig	
MFP Autoritate Cer	MFP Autoritate Certifier	23.03.2037	<none></none>	
Microsec e-Szigno	Microsec e-Szigno Ro	06.04.2017	MicroSec e-Szign	
🔛 Microsec e-Szigno	Microsec e-Szigno Ro	30.12.2029	MicroSec e-Szign	
Microsoft Authentic	Microsoft Authenticod	01.01.2000	Microsoft Authe	
Microsoft Root Aut	Microsoft Root Authority	31.12.2020	Microsoft Root A	
Microsoft Root Cert	Microsoft Root Certifi	10.05.2021	Microsoft Root C	-
Import Export	Remove		Advanc	ed
Cartificate intended nurnoss				
<all></all>				_
			View	

2. Install Adobe Reader

Before downloading Adobe Reader please check the hardware configuration recommended by the application manufacturer.

3. Configure Adobe Reader

- For Adobe Reader 9 certification authority/autoritatea de certificare should be imported. (the file autoritate.cer will be downloaded from this link:

http://static.anaf.ro/static/10/Anaf/depunere_declaratii/autoritate.zip)

Open Adobe Reader

From "Document" menu choose "Manage trusted identities". In "Manage trusted identities" window click "Add Contacts" button.

lame	Add Contacts
	Request Contact
	Deteis
	Export
	Delete
	New Group

In "Chose contacts to import" window click "Browse". Identify and select the Certification authority/Autoritatea de certificare (.cer file). After this action the certification authority/ autoritatea de certificare will appear in "Contacts" window. With a single mouse click, it will also be sent to the "Certificates" section below.

Select it with a single click and then click "Trust" button

Name	Email		Remove
Autoritate de Certif	icare pentru Portal		
			Browse
			Search
nis list displays the certi	ficates associated with the curre	intly selected contact.	
nis list displays the certi Subject	Issuer	Expires	Details
nis list displays the certi Subject Autoritate de Certificar	Incates associated with the curre Issuer e Autoritate de Certificar	Expires 15.09.2016 23:59:00	Details
is list displays the certi ubject utoritate de Certificar	Issuer Issuer e Autoritate de Certificar	Expires 15.09.2016 23:59:00	Details . Trust

The result of this action will open a window "Import Contact Settings" where all for options from "Trust this certificate for" should be selected as can be seen in the picture below.

Import Contact Settings	<
Certificate Details Subject: Autoritate de Certificare pentru Portal Issuer: Autoritate de Certificare pentru Portal Usage: Not specified Expiration: 2016.09.15 23:59:00 Z	
Trust	
Trust this certificate for:	
Signatures and as a trusted root	
Certified documents	
V Dynamic content	
Embedded high privilege JavaScript	

After clicking "OK" return to the "Choose contacts to import" window where the "Import" button will be clicked on. After this action will appear a window called "Import Complete". Click OK to close the window.

Checking the installation of the Certification Authority/ Autoritatea de Certificare file can be done in the "Manage Trusted Identities" window by selecting the "Certificates" option under the "Display" heading.

play: Certificate	5	¥	
Vame	Issuer	Expires	Add Contacts
Adobe Root CA	Adobe Root CA	2023.01.09 00:07	
Autoritate de C	Autoritate de Cert	2016.09.15.23:59	Request Contact
			Edit Trust
			Export
			Delete
			New Group
			Show Certificate
Help	1		Close

For Adobe Reader X, XI, if the signature is unknown after the root install, the following settings should be done:

- select Edit – Preferences – Signatures – Verification. Select More under "Control how and when signatures are verified" menu. In next window select Validating Signatures and Validating Certified Documents from Windows Integration – Trust ALL root certificates the Windows Certificate Store for section.

Signature Verification Preferences
✓ Verify signatures when the document is opened
\square When document has valid but untrusted signatures, prompt to review and trust signers
Verification Behavior When Verifying:
 Use the document-specified method; prompt if unavailable
O Use the document-specified method; if unavailable, use default method
C Always use the default method: Adobe Default Security
Require certificate revocation checking to succeed whenever possible during signature verification
Ignore document validation information
Verification Time Verify Signatures Using:
 Time at which the signature was created
C Secure time (timestamp) embedded in the signature
C Current time
Use expired timestamps
Verification Information Automatically add verification information when saving signed PDF:
Ask when verification information is too big
C Always
C Never
Windows Integration Trust ALL root certificates in the Windows Certificate Store for:
✓ Validating Signatures
✓ Validating Certified Documents
Selecting either of these options may result in arbitrary material being treated as trusted content. Take care before enabling these features.
Help OK Cancel

Select Certificate Details

D2	00_test.pdf - Adobe Reader		
File E	dit View Window Help		
J	🔁 🗟 🏟 🗎 🖨 🖂 📄 🗣 🔳	/ 2 😑 🕂 61,4% 💌 🔚 🎦 🦻 🐶	Tools Sign Co
L.	At least one signature has problems.	Signature Panel	▼ Export PDF
[] //	Signatures ◀ ► Signatures ◄ Validate All ► ▲ Validate All ► ▲ Rev. 1: Signed by Ministerul Finantelor I Signature validity is unknown: Document has not been modified since Signature is valid, but revocation of the Signing time is from the clock on the sig E Signature Details Last Checked: 2015.03.31 09:45:33 +03'0 Field: signature on page 1	DECLARATIE privind veniturile realizate din Romania Declarate Rectificativa Ami 2014 Declarate Rectificativa Continue de identification Continue de identification	Adobe ExportPDF Convert PDF files to Word or Exc Select PDF File: D200_test.pdf Convert To: Microsoft Word (*.docx) Recognize Text in English(U.:
	<u>Click to view this version</u>	(suma de control) U	Convert Convert Convert Send Files Store Files

Select Trust tab – Add to Trusted Certificates

Certificate Viewer			x
This dialog allows you to vie details correspond to the se because none of the chains	ew the details of a c elected entry. Multi were issued by a tr	certificate and its entire issuance chain. The ple issuance chains are being displayed ust anchor.	
Show all certification paths t	found		
 MFP Autoritate Certifier Ministerul Finantelor I 	Summary Details	Revocation Trust Policies Legal Notice	1
	Issued by:	MFP Autoritate Certifier Ministerul Finantelor Publice	
	Valid from:	2015/03/29 13:18:13 +03'00'	
	Valid to:	2018/03/30 13:18:13 +03'00'	
	Intended usage:	Sign transaction, Encrypt keys, Client Authentication, Code Signing, Email Protection	
		E <u>x</u> port	
The selected certificate	path is valid.		
The path validation and 2015/03/30 16:49:22 + Validation Model: Shell	revocation checks we 03'00'	re done as of the signing time:	
		ОК	

Select: Certified documents, Dynamic content, Embedded high privilege JavaScript, Privileged system operations (networking, printing, file access, etc).

Import Contact Settings

uct 1	
usu	
A certificate	e used to sign a document must either be designated as a trust
Revocation	checking is not performed on or above a trust anchor.
Use this	certificate as a trusted <u>r</u> oot
If signature	validation succeeds, trust this certificate for:
🔽 Signe	d documents or data
Cer <u>t</u> if	ied documents
	ynamic content
	mbedded high privilege JavaScript
E a	rivileged system operations (networking, printing, file ccess, etc.)

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