

NATIONAL AGENCY FOR FISCAL ADMINISTRATION, ROMANIA

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

Country: ROMANIA

Name of the Project: Revenue Administration Modernization Project (RAMP)

Project ID: P130202

Loan No: 8261 - RO

Assignment Title: Improved Appeals Process and Review of Legislation and Rulings Development

Reference No. (as per Procurement Plan): RAMP/CS/6

The Romanian National Agency for Fiscal Administration (NAFA) has received a loan from the World Bank toward the cost of the Revenue Administration Modernization Project (RAMP) and intends to apply part of the proceeds for consulting services aiming to develop NAFA's capacity to review existing legislation, identify gaps in primary and secondary legislation, propose recommendations and corrections to improve the legal, regulatory and institutional framework and operational capacity, to improve NAFA's ability to issue legally bindings rulings and to institute an improved appeals process.

The consulting services ("the Services") include:

- Review and propose improvements to institutional legal framework of NAFA's activity;
- Review and propose improvements to the interpretation of the legal framework;
- Institute an improved appeals process;
- Design and implement customized case management tools to provide computer-based assistance for the legal and appeals processes ;
- Strengthen the capacity of the Legal and Appeals Functions through training.

The indicative duration of subcomponent RAMP/CS/6 - *Improved Appeals Process and Review of Legislation and Rulings Development* is of minimum 9 staff-months (out of which 8 months in year 2015 and one month in year 2016) plus the training period proposed by the Consultant for years 2016 and 2017.

The National Agency for Fiscal Administration (NAFA) now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The short listing criteria are as follows:

- Demonstrated experience in international consulting with tax and revenue administrations related to the tax appeals solution domain; experience in the EU environment is highly desirable - 40 points;
- Relevant and proven experience related to the improvement of legal processes and reviewing regulatory framework in the tax field - 40 points;
- Demonstrated experience in providing training on tax appeals solution techniques and legal case with tax and revenue administrations; experience in the EU environment is highly desirable - 20 points.

The attention of interested Consultants is drawn to paragraph 1.9 of the *World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grant by World Bank Borrowers*, from January 2011 ("Consultants Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture, association or consortium that may or may not be a new legal entity between members who would be jointly and severally liable for the performance of the contract. The Consultants should indicate whether the Expressions of Interest (EoI) is being submitted as a Joint Venture or otherwise. The experience and references of sub-consultants shall not be taken into account in the evaluation of Expressions of Interest.

A Consultant will be selected in accordance with the Quality and Cost-Based Selection method (QCBS) set out in the World Bank's Consultant Guidelines.

Consultants must provide all information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.).

Further information can be obtained at the address below during office hours 8.30 to 17.00 Monday to Thursday and 8.30 to 14.30 on Friday.

Expressions of Interest must be delivered by email to ramp.anaf@mfinante.ro or in a written form to the address below, with the subject: ***"Expression of Interest for RAMP/CS/6 - Improved Appeals Process and Review of Legislation and Rulings Development"*** due by November 24th, 2014.

National Agency for Fiscal Administration

RAMP Project Management Unit

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