

NATIONAL AGENCY FOR FISCAL ADMINISTRATION, ROMANIA

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES– FIRMS SELECTION)**

**Country: ROMANIA**

**Name of the Project: Revenue Administration Modernization Project (RAMP)**

Project ID: P130202

Loan No: 8261 - RO

**Assignment Title: Operational assistance for Management of High Net Worth Individuals**

**Reference No. (as per Procurement Plan): RAMP/CS/11**

The Romanian National Agency for Fiscal Administration (NAFA) has applied for financing from the World Bank toward the cost of the Revenue Administration Modernization Project, and intends to apply part of the proceeds for consulting services aimed at developing its analytical capacity.

The consulting services (“the Services”) include: expert advice to enhance systems to manage high wealth individual taxpayers; delivering presentations and case studies to improve the NAFA's skills and knowledge needed to conduct audits on personal taxable revenues; providing recommendations for the suitable information system and related functional requirements to enable the unit to perform its functions at EU standards; delivering advise, studies, recommendations, plans and reports that demonstrate full coverage of the scope of required consulting services.

The indicative duration of subcomponent RAMP/CS/11 – Operational assistance for Management of High Net Worth Individuals is of six staff months, out of which five months in the first year of the Project and one month in the third year of the Project.

The National Agency for Fiscal Administration (NAFA) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria are as follows:

Evaluation criteria for REOI - <b>Operational assistance for Management of High Net Worth Individuals</b>			
No.	Criteria (short-listing)	Maximum mark	
1	Qualification and experience of the Consultant	70	1.1.Experience in the past three years on at least one similar project for managing high net worth individuals, preferably in an EU or OECD country – 45%
			1.2. Experience on at least two different projects of international consulting services with revenue administrations – 35%
			1.3. Experience in the transfer of knowledge and skills – 20%

2	Availability of appropriate qualifications and skills among staff	30	2.1.The consultant should confirm availability of appropriate skills among staff to perform the assignment (CVs are not required at this stage, just description and confirmation) – 100%
		100	

The attention of interested Consultants is drawn to paragraph 1.9 of the *World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grant by World Bank Borrowers*, from January 2011 (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications. The Consulting Firm should indicate whether the EOI is being submitted as a Joint Venture or otherwise.

A Consultant will be selected in accordance with the Quality and Cost-Based Selection method (QCBS) set out in the Consultant Guidelines.

Consultants must provide all information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc)

Further information can be obtained at the address below during office hours 8.30 to 17.00 Monday to Thursday and 8.30 to 14.30 on Friday.

Expressions of Interest must be delivered in a written form to the address below, superscripted with “Expression of Interest for **Operational assistance for Management of High Net Worth Individuals – RAMP/CS/11**” due by 17.00 hrs on January 20, 2014.

***National Agency for Fiscal Administration***  
***RAMP Project Management Unit***  
*To the attention of Mrs. Daniela Manoli, Project Manager*  
*17, Apolodor Street*  
*050741, Sector 5, Bucharest*  
*Romania*  
Tel: +4021 387 2057  
Fax: +4021 319 96 71  
E-mail: [ramp.anaf@mfinante.ro](mailto:ramp.anaf@mfinante.ro)