

NATIONAL AGENCY FOR FISCAL ADMINISTRATION, ROMANIA

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

Country: ROMANIA

Name of the Project: Revenue Administration Modernization Project (RAMP)

Project ID: P130202

Loan No: 8261 - RO

Assignment Title: Organizational Development: Management Systems

Reference No. (as per Procurement Plan): RAMP/CS/3

The Romanian National Agency for Fiscal Administration (NAFA) has received a loan from the World Bank toward the cost of the Revenue Administration Modernization Project (RAMP) and intends to apply part of the proceeds for consulting services aiming to enhance organizational development, rebuild strategic and planning capacity, develop and implement management information system to support the executive, managerial and operational capacity, to design management manuals and provide an executive training program.

The consulting services shall include:

1. Review of NAFA reorganization process
2. Improve Strategic management and performance management framework
3. Design the functional requirements for a Management Information System (MIS);
4. Assist NAFA on MIS implementation;
5. Design and deliver management manuals;
6. Prepare and deliver a Train-of-Trainers program in order to strengthen NAFA's management capacity to execute strategic management.

The indicative level of effort for this assignment is 9 staff months, 8 staff-months in 2015 and 1 staff-months in 2016.

The National Agency for Fiscal Administration (NAFA) now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The short listing criteria are as follows:

- International experience with a central public administration related to the improvement of the organization structure and management system - 40 points;
- Relevant and proven experience with a tax administration in designing and implementing a Management Information System (MIS) or a similar system – 30 points;
- Experience in training design and implementation in a public EU or OECD administration; training delivered to a central tax administration staff would be an advantage – 30 points;

The attention of interested Consultants is drawn to paragraph 1.9 of the *World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grant by World Bank Borrowers*, from January 2011 ("Consultants Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture, association or consortium that may or may not be a new legal entity between members who would be jointly and severally liable for the performance of the contract. The Consultants should indicate whether the EoI is being submitted as a Joint Venture or otherwise. The experience and references of sub-consultants shall not be taken into account in the evaluation of Expressions of Interest (EoI).

A Consultant will be selected in accordance with the Quality and Cost-Based Selection method (QCBS) set out in the World Bank's Consultant Guidelines.

Consultants must provide all information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.).

Further information can be obtained at the address below during office hours 8.30 to 17.00 Monday to Thursday and 8.30 to 14.30 on Friday.

Expressions of Interest must be delivered by email to ramp.anaf@mfinante.ro or in a written form to the address below, with the subject: "**Organizational Development: Management Systems**" due by 17.00 hrs. on September 15, 2014.

National Agency for Fiscal Administration

RAMP Project Management Unit

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