

NATIONAL AGENCY FOR FISCAL ADMINISTRATION, ROMANIA

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

Country: ROMANIA

Name of the Project: Revenue Administration Modernization Project (RAMP)

Project ID: P130202

Loan No: 8261 - RO

Assignment Title: Enforcement Development

Reference No. (as per Procurement Plan): RAMP/CS/13

The Romanian National Agency for Fiscal Administration (NAFA) has received a loan from the World Bank toward the cost of the Revenue Administration Modernization Project (RAMP) and intends to apply part of the proceeds for consulting services aiming to develop enforcement methodologies and procedures in order to increase the operational effectiveness and efficiency of enforcement activities and to develop requirements for the enforcement module like a component of the Revenue Management System (RMS)

The consulting services (“the Services”) include:

1. Develop an integrated plan with the scope of increasing the effectiveness and efficiency of the enforcement activity.
2. Deliver a study on best practices regarding enforcement activity on the level of various tax administrations as well as international organizations.
3. Provide the necessary enforcement expertise to the customization of the RMS software module for arrears management and enforced collection of receivables; develop requirements for designing the module.
4. Functional area use of RMS enforcement functionality and process reengineering upon implementation of the RMS.
5. Assist NAFA on the implementation of the enforcement module.
6. Training of the staff involved into the enforcement and arrears management activities; elaboration of the enforcement guidance paper.

The indicative duration of subcomponent RAMP/CS/13 – Enforcement Develop is of 10 staff months, of which 1 staff - month in 2014, 6 staff - months in 2015, 2 staff - months in 2016 and 1 staff - month in 2017, starting with November 2014.

The National Agency for Fiscal Administration (NAFA) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The short listing criteria are as follows:

- International experience with a central tax administration related to the enforcement process - 30 points;
- Relevant and proven experience in arrears management – 30 points;
- Relevant and proven experience in the implementation and use of specific software for tax enforcement (*at least 5 years of proved previous experience*) – 20 points;
- Demonstrated experience in providing training on enforcement techniques with tax administrations; experience in the EU environment is highly desirable - 20 points.

The attention of interested Consultants is drawn to paragraph 1.9 of the *World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grant by World Bank Borrowers*, from January 2011 ("Consultants Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture, association or consortium that may or may not be a new legal entity between members who would be jointly and severally liable for the performance of the contract. The Consultants should indicate whether the EoI is being submitted as a Joint Venture or otherwise. The experience and references of sub-consultants shall not be taken into account in the evaluation of Expressions of Interest (EoI).

A Consultant will be selected in accordance with the Quality and Cost-Based Selection method (QCBS) set out in the World Bank's Consultant Guidelines.

Consultants must provide all information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.).

Further information can be obtained at the address below during office hours 8.30 to 17.00 Monday to Thursday and 8.30 to 14.30 on Friday.

Expressions of Interest must be delivered by email to ramp.anaf@mfinante.ro or in a written form to the address below, with the subject: "*Expression of Interest for RAMP/CS/13 - Enforcement development*" due by 17.00 hrs on **July 8**.

National Agency for Fiscal Administration

RAMP Project Management Unit

To the attention of Mrs. Daniela Manoli, Project Manager

17, Apolodor Street

050741, Sector 5, Bucharest

Romania

Tel: +4021 387 20 57

Fax: +4021 319 96 71

E-mail: ramp.anaf@mfinante.ro