

NATIONAL AGENCY FOR FISCAL ADMINISTRATION, ROMANIA

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES– FIRMS SELECTION)**

Country: ROMANIA

Name of the Project: Revenue Administration Modernization Project (RAMP)

Project ID: P130202

Loan No: 8261 - RO

Assignment Title: Annual Surveys, Focus Groups, Campaigns and Training in Survey Analysis

Reference No. (as per Procurement Plan): RAMP/CS/17

The Romanian National Agency for Fiscal Administration (NAFA) has applied for financing from the World Bank toward the cost of the Revenue Administration Modernization Project (RAMP), and intends to apply part of the proceeds for consulting services aimed at enhancing its quantitative and qualitative research and analysis capabilities.

The consulting services (“the Services”) include:

- Design, implementation and analysis of annual surveys for the period 2014-2018, including but not restricted to:
 - Annual Taxpayer Surveys;
 - Annual Internal Staff Surveys;
 - Annual Compliance Surveys for Analysis and Strategy Department;
 - Focus Groups (only in years 2015, 2016 and 2017)
- Training for NAFA staff in the area of Survey Analysis

The indicative duration of subcomponent RAMP/CS/17 – Annual Surveys, Focus Groups, Campaigns and Training in Survey Analysis is of 5 years, starting of 2014.

The National Agency for Fiscal Administration (NAFA) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria are as follows:

Evaluation criteria for REOI - Annual Surveys, Focus Groups, Campaigns and Training in Survey Analysis			
No.	Criteria (short-listing)	Maximum mark	
1	Qualification and experience of the Consultant	70	<ul style="list-style-type: none">• Experience of the Consultant with a central administration, experience with a revenue or tax administration would be an advantage, performing tasks similar to the ones of RAMP/CS/17 assignment, requiring general knowledge of the organization - 10%;• Experience in designing and implementing public surveys an EU or OECD environment (at least one previous project successfully completed, similar in size

			and complexity) – 50% <ul style="list-style-type: none"> • Experience in designing and implementing qualitative methods (e.g. Focus Groups), preferably for issues related to tax administrations and/or compliance (at least one previous project successfully completed, similar in size and complexity) – 40%
2	Availability of appropriate qualifications and skills among staff	30	The consultant should confirm availability of appropriate skills among staff to perform the assignment (please note that CV's of individual experts are not required to be submitted at this stage of the selection procedure). – 100%
		100	

The attention of interested Consultants is drawn to paragraph 1.9 of the *World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grant by World Bank Borrowers*, from January 2011 ("Consultants Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications. The Consulting Firm should indicate whether the EOI is being submitted as a Joint Venture or otherwise.

A Consultant will be selected in accordance with the Quality and Cost-Based Selection method (QCBS) set out in the World Bank's Consultant Guidelines.

Consultants must provide all information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc)

Further information can be obtained at the address below during office hours 8.30 to 17.00 Monday to Thursday and 8.30 to 14.30 on Friday.

Expressions of Interest must be delivered in a written form to the address below, with the subject: ***"Expression of Interest for Annual Surveys, Focus Groups, Campaigns and Training in Survey Analysis"*** due by 17.00 hrs on **January 08, 2014**.

National Agency for Fiscal Administration
RAMP Project Management Unit
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