

NATIONAL AGENCY FOR FISCAL ADMINISTRATION, ROMANIA

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES– FIRMS SELECTION)**

Country: ROMANIA

Name of the Project: Revenue Administration Modernization Project (RAMP)

Project ID: P130202

Loan No: 8261 - RO

Assignment Title: Audit development and Audit techniques improvement

Reference No. (as per Procurement Plan): RAMP/CS/10

The Romanian National Agency for Fiscal Administration (NAFA) has applied for financing from the World Bank toward the cost of the Revenue Administration Modernization Project, and intends to apply part of the proceeds for consulting services aimed at audit development and audit techniques improvement.

The consulting services (“the Services”) include: technical assistance and audit expertise for increasing operational effectiveness and efficiency of the tax audit function (improve the organizational structure, review the attribution to the audit function in NAFA of audit responsibilities, develop/review methodologies and procedures, improve and implement tax audit techniques including field audit and e-audit); enhance the risk management capabilities of NAFA through the computerized risk analysis Revenue Management System (RMS) software module for automated selection of taxpayers for audit covering all types of taxpayer and all economic sectors; develop statistical methodology for quality assurance of the risk-based selection; prepare a predictive model for the detection of non-compliance trends; elaborate automated standard forms used during tax audit stages execution; develop and implement an RMS software module automated for analysis of information received from taxpayers on a declarative basis to operationalize automated desk audit; perform trainings on audit techniques covering specialized areas with tax audit interest together with the editing of guidance papers and on statistical and predictive models used in risk analysis process. The indicative duration of subcomponent RAMP/CS/10 – Audit development and Audit techniques improvement is of 3 years, starting of 2014 (34 staff-months plus training).

The National Agency for Fiscal Administration (NAFA) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria are as follows:

Evaluation criteria for REOI - NAFA's Audit Development and Audit Techniques Improvement			
No.	Criteria (short-listing)	Maximum mark	
1	Qualification and experience of the Consultant	70	1.1. Experience in international consulting with revenue administrations relative to tax audit field, including risk assessment and tax audit techniques (at least one contract) - 40%

			1.2. Experience in modeling and development of statistical and predictive models related to risk assessment and non-compliance trends (at least one similar study/contract) – 40%
			1.3. Experience in the transfer of knowledge and skills (at least 10 years of proven experience) – 20%
2	Availability of appropriate qualifications and skills among staff	30	2.1. The consultant should confirm availability of appropriate skills among staff to perform the assignment (please note that CVs of individual experts are not required to be submitted at this stage of the selection procedure). – 100%
		100	

The attention of interested Consultants is drawn to paragraph 1.9 of the *World Bank's Guidelines: Selection and Employment of Consultant under IBRD Loans and IDA Credits & Grant by World Bank Borrowers*, from January 2011 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications. The Consulting Firm should indicate whether the EOI is being submitted as a Joint Venture or otherwise.

A Consultant will be selected in accordance with the Quality and Cost-Based Selection method (QCBS) set out in the Consultant Guidelines.

Consultants must provide all information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.).

Further information can be obtained at the address below during office hours 8.30 to 17.00 Monday to Thursday and 8.30 to 14.30 on Friday.

Expressions of Interest must be delivered in a written form to the address below, in sealed covers superscripted with "Expression of Interest for **Audit development and Audit techniques improvement – RAMP/CS/10**" due by 17.00 hrs on December 4, 2013.

**National Agency for Fiscal Administration
RAMP Project Management Unit**

To the attention of Mrs. Daniela Manoli, Project Manager

17, Apolodor Street

050741, Sector 5, Bucharest

Romania

Tel: +4021 387 11 42

Fax: +4021 319 96 71

E-mail: ramp.anaf@mfinante.ro